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Bidders are directed to comply the following checklist along with the sealed envelope of bidding documents while participating the quotation as per schedule date and time.

wnne pa	rticipating the quotation as per schedule date and time.	
SR. NO	BIDDER DOCUMENTS	MENTIONED PAGE NO. (To Filled By the Quotation)
Comp	ulsory Required Documents to Participate in Bidding for F.Y	Y 2021-22:-
1	Written Application* on Firm's Letter Head Pad for the Work you are going to participate under this bidding document.	
2	Copy of Registration Certificate, (Active NTN Certificate) with Federal Board of Revenue.	
3	Copy of Registration Certificate, (Active PNTN Certificate) with Punjab Revenue Authority Punjab	
4	An evidence regarding accepted participation in bidding process in F.Y. 2021-22 OR Work Order issued in F.Y. 2021-22 By the Executive Engineer- ECD-M/ECD-P; UAF under respective PEC/C&W Category to avoid additional documents mentioned under Sr. 5 ~11	
ADDIT	IONAL DOCUMENTS:	
	d From the contractors/Firms not worked/participate in the Respective PEC / C &	W Category with
	ty OF Agriculture Faisalabad (UAF) in current Financial Year 2021-22}	en category with
5	Copy of registration certificate of Registrar of firms/securities & exchange commission of Pakistan (For Private Limited Company etc.)	
6	Status of firm (Sole proprietorship, AOP, Private Limited Company etc.)	
7	Affidavit on stamp paper of worth PKR 100/- about i. Non-Blacklisting with any public sector organization ii. Non-involvement in any Litigation procedure with UAF	
8	Bank Statement (for the last six month) with certain balance required for a category yours firms fall in.	
9	List of the completed and in-hand projects of similar nature of works you are going to participate in this bidding document executed by yours firm in last three years with brief details.	
10	Employees List clearly mentioned the Names and designation of Employees including Owner/ Directors, Engineers and officials serving in the firm.	
11	Any other documents you deem fit to assist to check the worth of yours firm. (if any)	

Not required for the Downloaded Quotation Documents

Note: Bidders are directed to provide forth said information prior to the opening the Quotation

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UNIVERSITY OF AGRICULTURE, FAISALABAD

Item Rate/Percentage Age Rate Quotation & Contract for Works

Nan	ne of the Firm:				
			(1		otation is Issued)
Sr.#		Name of Work	Amount (Rs.)	Quotation Fee	Time Limit*
1		and Fixing of G.I Pipe for Basket Ball Cort Barrior at Back up office UAF	140,000/-	100/-	Two Weeks
2		f Material for Repair work to House No. 01 Main road as omen Hostel UAF (Civil)	90,000/-	100/-	One Week
3	Construction	on of Dustbin back side of Afzal Hall, UAF	77,150/-	100/-	One Week
4	Pre-Prepara Campus, U	ation of smart Class Room at Science Block, Main	199,875/-	100/-	Two Weeks
5		nt of main Sui Gas Pipeline feeding to Rosa Lab at Institute cure Science, UAF	121,650/-	100/-	Two Weeks
6	Provision of Campus, U.	of Sui Gas in the Laboratories of Microbiology in main	118,400/-	100/-	Two Weeks
provisio	n will prevail.	sion (if any) should not be more than original completion time mention. However, this can be right off with the prior approval of the Competed concurrences.		•	
Dead I	ine for subn	nission of Quotation:		24-03-2022	
Openin	ng of Quotati		24-03-2022		
Issued	by:			Executive Eng University of A Faisalabad.	ineer (ECD-M) griculture,
Date:				Signature:(OFFICE STA	.MP)

Note:

The officer / Quotation Opening committee is competent to reject the Quotation which does not bear the stamp and signature of the officially issued bidding documents and which is not submitted by the same contractor to whom the quotation documents was issued against prescribed fee (Non-Refundable). However, the quotation documents can be downloaded Free of Cost from UAF website, The Quotations must be reached to Executive Engineer (ECD-M), UAF in sealed envelope up to schedule of closing.

GENERAL DIRECTIONS

FOR

THE GUIDANCE OF THE QUOTATIONER

1. These directions are provided to assist the quotationer in preparing and submitting his quotation. The quotation shall

Executive Engineer ECD-M; UAF

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contain all information and data required to be furnished and shall be prepared and submitted in accordance with the instructions set forth herein.

- 2. All necessary documents, such as copies of specifications (excluding standard specification books, MRS, 1st Bi-Annual 2022 District Faisalabad), contract documents, including bill of quantities, estimated scheduled rates and any other documents required in connection with the preparation of quotation or execution of works, signed by the engineer-in-charge will accompany the quotation form and the cost of such annexed documents will be reflected in the cost of the quotation form.
- 3. The quotationer will not be reimbursed for any costs of any kind, whatsoever, incurred in connection with the preparation and submission of his quotation.
- 4. No single quotation shall include more than one work. A quotationer who wishes to quotation for two or more works shall submit quotation for each work, separately.
- 5. The memorandum of work quotation for, and the schedule of materials and equipment to be supplied by the engineer-in-charge and the rates at which they are to be charged for (annexed hereto) shall be filled in the office of the engineer-in-charge before the quotation form is issued. At this stage the quotationer should ensure that the quotation form so issued is complete in all respects.
- 6. The quotationer shall note that the ultimate responsibility for the quality of work and its conformity with the specifications and drawings rests solely with the successful bidder whose quotation is accepted.
- 7. The quotationer shall, at his own expense, inspect and examine the site and surroundings and obtain for himself, on his own responsibility, all information that may be necessary for preparing the quotation and entering into contract, and shall determine and satisfy himself by such means as he may consider necessary or desirable as to all matters pertaining to the quotation. The quotationer shall also satisfy himself before submitting his quotation as to the nature of grounds, hydrological and climatic conditions, the form and nature of the site, the nature and lay out of the terrain, the availability of labour, water, electric power and transportation facilities in the area. The quotationer shall specially investigate into the sources of materials to be used for the works and satisfy himself about the quality and quantities of materials available for the completion of the work and the means of access to the site, the accommodation he may require and, in general, shall himself obtain all necessary information, as to the risks, contingencies and other circumstances which may influence or affect his quotation. The engineer-in-charge shall not assume any responsibility regarding information gathered interpretation or deduction, which the quotationer may arrive at, from the date that may be furnished with the contract documents.
- 8. (a) The quotationer shall fill up the Bill of Quantities and indicate the percentage rate above or below the MRS of rates for the "MRS items" on which he is willing to undertake each item of work. No premium will be quoted by the contractor against non-MRS/item rates, for which the rate and amount has already been filled in by the engineer-in-charge in the bid schedule. (b) In case quotations are called on item rate basis (DNIT), the quotationer shall quote his own unit rate in the Bill of quantities on which he is willing to undertake each item of work.
- 9. i. The quotation shall work out the amount against each item of work in the Bill of Quantities and will indicate the total amount of his quotation (including the cost of Non-MRS items rates for which the rate and amount has already been filled in by the engineer-in-charge in the Bill of Quantities) on which he is willing to complete the works. The total amount worked out in the Bill of Quantities shall be entered by the quotationer in his quotation as his quotation price for the work. In case of discrepancy between amounts in figures and in words, the amount in words shall prevail.
 - ii. Should any discrepancy be found in the amount of pay items or if a column of amount is found blank after filling in a unit rate, the unit rate filled by the quotationer will be extended in working out of the amount of the quotation and the total amount of the bid schedule will be adjusted accordingly.
 - iii. If a unit rate is left blank, but the amount against the item is filled, the unit rate will be worked out on the basis of the amount divided by the quantity of the item shown in the bid schedule.
 - iv. If it is found that the quotationer has not entered any unit rate and amount against any of the pay items of the bid schedule, the engineer-in-charge shall fill in the blanks by noting the word "NIL" In such blanks at the time of opening of the quotation. Such pay items shall be deemed to be covered by the rates of other items.
 - v. If the quotationer does not accept the adjusted/corrected amount of quotation according to the above provision, his quotation shall be rejected, and the earnest money forfeited.
- 10. The quotation, which proposes any alteration in the works specified in the Bill of quantities or in the time allowed for carrying out the works or any other condition mentioned by the Engineer-in-charge, will be liable to rejection. The quotationer shall sign each and every page of the quotation and contract documents, without making any alteration. All enclosures issued with the contract documents, shall be attached with the quotation duly signed by the quotationer. Any addition or alteration made after filing the forms shall duly have attested by the quotationer. Noncompliance of this condition shall render the quotation liable to rejection.
- 11. The quotationer shall fill in the quotation documents, in ink. Errors, if any, shall be scored out, and corrections rewritten legibly and attested by the quotationer. Any addition or alteration made after filling the form shall be duly attested by the quotationer. Non-compliance of this condition shall render the quotation liable to rejection. Any quotation with unattested correction shall be attested by the quotationer in the presence of other quotationers at the time of opening of the quotation except that no correction shall be permissible in the rate or amount of the bid schedule

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or in the quoted price after the opening of the quotation.

12. Additional Clause (s) for a particular work shall be typed on separate sheet(s) by the Engineer-in-charge, which will be annexed to the contract documents specifying the number of sheets. The quotationer shall not add or delete any additional clause(s) in the additional clauses sheet (s), provided by the Engineer-in-charge.

- 13. The quantities mentioned in the Bill of Quantities are estimated quantities, to be used for preparing quotations, and the Engineer-in-charge does not expressly nor by implication agree that the actual amount of works to be performed will correspond therewith. No payment will be made on account of anticipated profits for work covered by the contract which is not performed, nor will any adjustment in the unit rates set forth in the bid schedule be made because of an increase or decrease in the actual quantities from the estimated quantities indicated therein, except as determined in accordance with the provisions of Clause 42 of the general conditions of contract.
- 14. (i) The quotation shall be signed by the person (s) duly authorized to do so. In the event of the quotation being submitted by a firm, it shall be signed separately by each member thereof, or in the event of the absence of any partner, it shall be signed on his behalf by a person holding a power of attorney authorizing him to do so. Such power of attorney should be produced with the quotation and it must disclose that the firm is duly registered under the Partnership Act, 1932, or any other law in force.
 - (ii) The quotation submitted by a joint venture of two or more firms shall be accompanied by a document of formation of the joint venture, duly registered and authenticated by competent court, in which shall be stated precisely, the conditions under which it shall function, its period of validity, the person (s) authorized to represent it and accept it obligate, the participation of several firms forming the joint venture and any other information of necessary to permit a full appraisal of its function.
 - (iii) A quotation submitted by a corporation must bear the seal of the corporation and be attested by its Secretary.
 - (iv) In all cases, the quotation must be signed by an individual or individuals having powers to legally bind the firm, joint venture, corporation or companies on whose behalf they are signing.
- 15. Each quotationer shall be deemed to have satisfied himself before quotation as to the correctness and sufficiency of his quotation and of the rates and prices stated in the bid schedule which rates and prices shall, except in so far as it is otherwise expressly provided in the contract, cover all obligations under the contract and all matters and things necessary for the proper completion and maintenance of the works.
- 16. The quotationer may modify or withdraw his quotation after submission, provided that the modification or notice of withdrawal is received in writing by the engineer-m-charge prior to the prescribed deadline for submission of quotations. The quotationer's modification or notice of withdrawal shall be prepared, sealed, marked and delivered, with the inner envelopes additionally marked "MODIFICATION or WITHDRAWAL as appropriate. No quotation may be modified subsequent to the deadline for submission of quotation. Withdrawal of a quotation during the interval between the deadline for submission of quotations and the expiration of the period of quotation validity i.e. sixty (60) days as specified by the quotationer in the Form of Quotation may result in the forfeiture of the quotation security.
- 17. The quotationer shall submit the original Quotation Documents complete in all respects and keep a copy of the quotation for his own record. The original should be sealed in an inner ant an outer envelope, duly marking the envelops as "ORIGINAL". The sealed envelope shall (a) be addressed to engineer-in-charge (b) and bear the following identification: Quotation for (Name of Contract), (Reference Number of Quotation), and the words "DO NOT OPEN BEFORE (Time and Date, set for opening)". The envelops shall indicate the name and address of the quotationer to enable the quotation to be returned unopened in case it is declared to have been received late or is otherwise unacceptable. If the envelope is not sealed the Engineer-in-charge will assume no responsibility for the misplacement or premature opening of the quotation submitted. A quotation opened prematurely because of improper identification will be rejected.
- 18. The quotationer shall indicate in the space provided in the quotation his full and proper address at which notice may be legally served on him and to which all correspondence in connection with his quotation and the contract is to be sent.
- 19. The presentation of a quotation implies full acceptance on the part of the quotationer of these instructions and all other conditions set forth in the contract document.
- 20. Any quotation received by the Executive Engineer (Engineer-in-charge) after the deadline for submission offenders prescribed in the Notice Inviting Quotations will be returned unopened to the quotationer.

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21. The Engineer-in-charge or his duly authorized officer (not below the rank of Assistant Engineer) will open quotations in the presence of intending quotationers or their authorized agents, who may be present at the time. The officer opening the quotation will announce the names of the quotationer, quotation rates and the presence of requisite quotation security.

- 22. Promptly after the opening of Ouotations, the Engineer-in-charge will undertake a detailed evaluation of quotations. The Engineer-in-charge will determine whether each quotation is substantially responsive to the requirements of the quotation documents and conforms to all the terms, conditions and specifications of the quotation documents without material deviation or reservation. If a quotation is not substantially responsive to the requirements of the quotation documents, it will be rejected by the engineer-in-charge and may not subsequently be made responsive by the quotationer having corrected or withdrawn the non-confirming deviation or reservation.
- 23. Except for information to be read out by the Engineer-in-charge at the time of opening quotations in accordance with Para 21 above, no information relating to the examination, clarification, evaluation and comparison of quotations and recommendations concerning the award of contract shall not be disclosed to quotationers or other persons not officially concerned with such process. Any effort by the quotationer to influence the process of examination, clarification, evaluation and comparison of quotations, and in decisions concerning award of contact/work, may-result in the rejection of his quotation.
- 24. The Engineer-in-charge shall have the right of the rejecting all or any of the quotations without assigning any reason thereof. The Engineer-in-charge will not be bound to award the contract to the lowest or to any other quotationer.

(Name of the contractor)
The undersigned Quotationer, having examined the GENERAL DIRECTIONS for work of
Yours faithfully, (Signature of Quotationer)/Seal
(Signature of Quotationer)/Seal Dated this

I/We.....

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BID SCHEDULE

1.	Schedule of item (MRS & Input Rates)	Name of work:
		CET I CATE I A I I I I I I I I I I I I I I I I I

(To be filled in by the quotationer)

Sr. No.	Items in schedule of rates		Description	Estimated	Unit of	Schedu	Amount	
Sr. No.	Page No.	Serial No.	Description	quantity	Rates	Labour	Composite	(Rs
1	2	3	4	5	6	7	8	9

Mandatory to Write in Words: (Urdu/English)

Total cost of MRS	Items I	Rs.
I OULL COST OF THIRD		

Contractor

Executive Engineer

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BID SCHEDULE

1. Schedule of item (N.S. Items)

Name of work ______ (To be filled in by the quotationer)

Sr. No	Pay item No. of reference to special specification supplied	Description of item	Estimated quantity	Unit of	contractors	where not led by the	Amount (To be filled in by the contractor when not already filled in by the project director for items against which the unit rate have already been filled in by him
--------	---	---------------------	--------------------	---------	-------------	----------------------	---

5

6

Mandatory to Write in Words: (Urdu/English)

Total	cost	of	item	rates	Rs.	
Fotal	cost	of	item	rates	Rs.	 _

Contractor

Executive Engineer

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	DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 14/2022 Sr. No. 01							
Naı	Name of Work: PROVIDING AND FIXING OF G.I PIPE FOR BASKET BALL CORT BARRIOR AT BACK SIDE OF CAMP OFFICE UAF							
					To be fill	ed by the Bidder		
Sr. No	Item Details/ Description of works		Qty	Unit	Rate Quoted	Amount (PKR)		
Public	Health Work							
1	pipeline in trend B.S.S. 1387-196 valves.ii) Mediu	3.25mm thick(with out labour)(409.40-	340.00	rft				
					TOTAL:			
			PS1	Г@				
G. TOTAL:								
Mandate	ory to Write in Wo	rds: (Urdu/English)						

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DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 14/2022 Sr. No. 02 PURCHASE OF MATERIAL FOR REPAIR WORK TO HOUSE NO.1 Name of Work: MAIN ROAD PROPOSED FOR WORKING WOMEN HOSTEL **UAF(CIVIL)** To be filled by the Bidder Sr. No Item Details/ Description of works Qty Unit Rate Amount (PKR) Quoted **Public Health Work** 1 S/o Cement Maple Leaf 50kg bags 5.00 No.s 2 S/O Sand 24.00 cft 3 S/o Distemper 14.56 liter Drumi 8.00 No.s 4 S/o Wall Patti (Drumi)20kg 2.00 No.s 5 6.00 S/o Mixing oil 3 liter Packing No.s 6 S/o Paint work for doors and windows (3.64 liters gallon) 9.00 No.s 7 S/o Scaffolding working at 18ft height 135.50 sft **TOTAL:** GST@ **G. TOTAL:** Mandatory to Write in Words: (Urdu/English)

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	DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 14/2022 Sr. No. 03							
Naı	me of Work:	Construction of Dustbin back side	of Afzal	Hall, U	AF			
					To be filled by the Bidder			
Sr. No	Ite	Qty	Unit	Rate Quoted	Amount (PKR)			
Civil w	ork							
1	structures, inclustructure with e	undation of building, bridges and other adding dagbelling, dressing, refilling around excavated earth, watering and ramming lead (30 m) and lift upto 5 ft. (1.5 m) ordinery soil	125.57	%0cft				
2	2"(40 mm to 50	g, watering and ramming brick ballast 1½ to mm) gauge mixed with 25% sand, for floor applete in all respects	41.64	%cft				
3	Pacca brick wor mortor	rk in foundation and plinth in 1:6 cement sand	68.44	%cft				
4	Providing and late 1:2: 4(using cent coating 1½" thi							
5	Pacca brick wo	rk in ground floor 1:5 cement, sand mortar	117.56	%cft				
6		ooring, laid in 1:6 cement mortar, over a bed hick cement mortar 1:6.	60.00	%sft				
7	Fabrication of m including cutting and fastenings, charges for bind	nild steel reinforcement for cement concrete g, bending, laying in position, making joints including cost of binding wire and labour ling of steel reinforcement (also includes from bars):(b) Deformed bars (Grade-40	17.72	%kg				
8	Reinforced cem lintels, girders a precast laid in p	ent concrete in roof slab, beams columns nd other structural members laid in situ or osition, or prestressed members cast 3) This e applicable in situ, complete in all respect c)	7.42	p.cft				
9		1:4 ratio upto 20 ft height ¾" (20 mm) thick	126.75	%sft				
10	Cement pointir	ng struck joints, on walls, upto 20' (6.00 m)	156.00	%sft				
				7	ΓΟΤΑL:			
			PS	Г@				
				G . 1	ΓΟΤΑL:			
Mandate	ory to Write in Wo	rds: (Urdu/English)						

Quotation No 14/2022 Page 11 of 13 DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 14/2022 Sr. No. 04 PRE-PREPARATION WORK FOR SMART CLASSROOM AT SCIENCE BLOCK MAIN Name of Work: **CAMPUS UAF** To be filled by the Bidder Sr. No Item Details/ Description of works Qty Unit Rate Amount (PKR) Quoted **Electric work** Pacca brick work in ground floor:-i) cement, sand mortar 1 458.73 %cft Fabrication of mild steel reinforcement for cement concrete including cutting, bending, laying in position, making joints 2 and fastenings, including cost of binding wire and labour 4.89 %kg charges for binding of steel reinforcement (also includes removal of rust from bars):(b) Deformed bars (Grade-40 Reinforced cement concrete in roof slab, beams columns lintels, girders and other structural members laid in situ or 3 precast laid in position, or prestressed members cast 3) This 1.41 p.cft item shall not be applicable in situ, complete in all respect c) 3c type 1:2:4 4 cement plaster 1:4 ratio upto 20 ft height 1/2" thickness 1403.80 %sft Providing and fixing all types of partly fixed and partly openable glazed anodised bronze colour aluminium doors, using delux section of M/s Al-Cop or Pakistan Cables, having chowkat frame of size 40 x 100 mm (1½" x4") and leaf frame of 60x40mm (2½"x1½") wide sections including the cost of ¼" 5 28.00 p.sft (5 mm) thick imported tinted glass with aluminium triangular gola and rubber gasket to support the glass and leaf edging, using approved standard fittings, locks, 3" (75 mm) wide long handles etc., and hardware any required as approved by the engineer in-charge. Providing and fixing auotomatic hydrauli coperated door 6 closer imported heavy duty complete in all respect as 1.00 each approved and directed by the Engineer Incharge **TOTAL:** PST@ G. TOTAL: Mandatory to Write in Words: (Urdu/English)

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	DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 14/2022 Sr. No. 05							
Naı	me of Work:	REPLACEMENT OF MAIN SUI GASS INSTITUTE OF HORTICULTURE SCIENCE		NE FEE	DING TO	ROSE LAB AT		
					To be fille	ed by the Bidder		
Sr. No	lte	m Details/ Description of works	Qty	Unit	Rate Quoted	Amount (PKR)		
Civil W	ork							
1	structures, inclustructure with e	undation of building, bridges and other uding dagbelling, dressing, refilling around excavated earth, watering and ramming lead (30 m) and lift upto 5 ft. (1.5 m) ordinery soil	2130.00	%0cft				
2	pipeline in tren B.S.S. 1387-196	g, cutting, jointing, testing and disinfecting G.I. ches, with socket joints, using G.I.pipes of 7 complete in all respects, with specials and m Quality(iii) 1" i/d (25 mm) 3.25mm thick	300.00	rft				
3	pipeline in trend B.S.S. 1387-196	g, cutting, jointing, testing and disinfecting G.I. ches, with socket joints, using G.I.pipes of 7 complete in all respects, with specials and m Quality(ii¾" i/d (20 mm) 2.65mm thick	55.00	rft				
4	Providing and fi	xing of handle cock 1" dia	2.00	each				
				-	ΓΟΤΑL:			
			PST	г@				
	G. TOTAL:							
Mandate	ory to Write in Wo	rds: (Urdu/English)						

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DETAILED NOTICE INVITING QUOTATION (DNIT) QUOTATION. 14/2022 Sr. No. 06 PROVISION OF SUI GASS IN THE LABORATORIES OF INSTITUTE OF MICRO Name of Work: **BIOLOGY IN MAIN CAMPUS UAF** To be filled by the Bidder Sr. No Item Details/ Description of works Qty Unit Rate Amount (PKR) Quoted **Electric Work** Excavation in foundation of building, bridges and other structures, including dagbelling, dressing, refilling around 1 structure with excavated earth, watering and ramming lead 1200.00 cft upto one chain (30 m) and lift upto 5 ft. (1.5 m) ordinary soil (1x200x2x3 Providing, laying, cutting, jointing, testing and disinfecting G.I. pipeline in trenches, with socket joints, using G.I. pipes of 2 200.00 rft B.S.S. 1387-1967 complete in all respects, with specials and valves c)1" i/d (25 mm) 3.25mm thick Providing, laying, cutting, jointing, testing and disinfecting G.I. pipeline in trenches, with socket joints, using G.I. pipes of 3 140.00 rft B.S.S. 1387-1967 complete in all respects, with specials and valves b)¾" i/d (20 mm) 2.65mm thick Providing, laying, cutting, jointing, testing and disinfecting G.I. pipeline in trenches, with socket joints, using G.I. pipes of 4 110.00 rft B.S.S. 1387-1967 complete in all respects, with specials and valves a)½" i/d (15 mm) 2.65mm thick S/o G.I Handle Cock 1/2" dia 5 6.00 No.s **TOTAL:** PST@ **G. TOTAL:** Mandatory to Write in Words: (Urdu/English)